



LEADERSHIP
SPRINGFIELD
INSPIRE • DEVELOP • CONNECT

The mission of Leadership Springfield is to inspire, develop and connect leaders to serve the Springfield community.

**Leadership Springfield Academy
2019-2020 Class 30
Application**

Applications Accepted:
February 8, 2019 – April 1, 2019

Leadership Springfield
Attn: Application Processing
1711 W Battlefield Road, Suite A
Springfield, MO 65807
info@leadershipspringfield.org

Application Instructions

Thank you for applying to Leadership Springfield Academy Class 30! We ask that you complete the application according to the instructions below:

What You'll Need to Turn In:

- Complete the Leadership Academy Class 30 Application online:** <http://leadershipspringfield.org/programs/leadership-academy/> - If you experience any difficulties in the online application, please contact us at 417-986-2884.

Provide a signed copy of the following documents to info@leadershipspringfield.org or mail to Leadership Springfield, Attn: Application Processing, 1711 W. Battlefield Road, Suite A, Springfield, MO 65807

- Parent / Guardian Release Form** – We recommend having this form completed and ready to upload when filling out the online portion of your application. You will be asked to upload a PDF or JPG (image) of the signed form to complete the online application. If you do not have this form available you can also email this form to info@leadershipspringfield.org or mail to Leadership Springfield, Attn: Application Processing, 1711 W Battlefield Road, Suite A, Springfield, MO 65807.
- Recommendation Form** – Please provide a copy of the Recommendation Form to a counselor, faculty member, pastor / youth pastor, or community leader requesting that they return the form to Leadership Springfield before April 1, 2019. We recommend providing this form to the person of your choosing on or before March 8th, 2019 to allow the plenty of time them to complete and return it to Leadership Springfield. This form can be emailed to info@leadershipspringfield.org, or mailed to: Leadership Springfield, Attn: Application Processing, 1711 W Battlefield Road, Suite A, Springfield, MO 65807.

All applicants will be notified of their status after May 3, 2019.

Important Dates & Deadlines:

February 8, 2019	Applications Open
March 8, 2019	Provide Recommendation Form to person of your choosing
April 1, 2019	Applications Close (Complete application due)
May 3, 2019	Applicants will be notified of their status

Selection Considerations

Each Leadership Academy participant must meet the following eligibility requirements:

- Be a current sophomore attending a Springfield public school, private school or homeschool.
- Demonstrate or have an interest in leadership in their school and/or community.
- Have an interest in furthering their knowledge about Springfield and community leadership.
- Have a Recommendation Form completed by a high school guidance counselor, faculty member, community leader or Leadership Springfield alum.
- Commit to FULL participation in the Academy program including the Parent/Student Orientation, Academy retreat, monthly full-day program days, program day planning sessions and graduation.
- Students must participate in multiple (3-6) meetings outside of school hours, to plan their program day. Transportation vouchers for these meetings are available courtesy of Care to Learn.

Program Participant Responsibilities

Students are responsible for transportation to and from the starting/ending points for their program days. Group transportation during the program day will be provided. Leadership Springfield offers the Academy program to students at no cost. Each participant will receive a Leadership Academy T-Shirt to wear on their program days. Monthly program days run from approximately 8:00 AM to 3:00 PM. Full (all day) attendance at every Leadership Springfield Academy program day is required. Should you need to be absent more than 8 hours (or the equivalent of one program day) you will not be eligible to continue the program and/or graduate. The fall retreat and parent/student orientation are **mandatory**. A parent/guardian must accompany the student to the orientation on August 29, 2019, as important program information will be provided at this initial meeting.

Class 30 Schedule

August 29, 2019	Evening Parent/Student Orientation (Mandatory)
September 18, 2019	All day Academy Class 30 Retreat (Mandatory)
November 6, 2019	Program Day
December 4, 2019	Program Day
January 8, 2020	Program Day
February 5, 2020	Program Day
March 4, 2020	Program Day
April 22, 2019	Evening Graduation

Online Application Instructions

The link to the online application can be found at

<http://leadershipspringfield.org/programs/leadership-academy/> under Programs/Academy tab.

To prepare for submitting your application, here is a brief list of information you should have ready to complete the application:

- Contact Information
- Organizations and Activities (up to 5 school, volunteer, religious, social, ethnic, or athletics organizations/activities).
- Work Experience/Volunteer
- (Suggested) Parent/Guardian Form signed and ready to upload as PDF or JPG.

There are several response questions at the end of the application:

Short Answer:

- Why do you want to be in Leadership Academy?
- What is your definition of a Leader? How have you demonstrated that?
- What is your most memorable leadership experience and why was this experience so important to you?
- Share something in your life that has impacted your ability to participate in extracurricular opportunities or barriers you have faced with managing multiple extracurricular activities.
- What quality do you possess that best defines you as a leader?

Essay:

- What are your goals for the future of our community?
- As a student leader how can you make a difference?

If you have any questions about the application process or any difficulties submitting your application, please contact us at info@leadershipspringfield.org or 417-986-2884.



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Parent / Guardian Release Form

Must be completed and submitted for application to be considered. Please return this form by April 1, 2019.

Name of Student: _____

I hereby, on behalf of the above named student, myself, my heirs, executors and administrators, waive, release and agree to indemnify and hold harmless Leadership Springfield, Inc., and their officers, directors, affiliates, officials, representatives, contractors, employees, successors and assigns for any and all damages, loss of personal property, demands, actions and causes of action as a result of my child's participation in the Leadership Springfield Academy Program.

Further, I hereby grant full permission for the free use of my child's name and/or photographs, video, audio recordings and any other record of my child's participation in the Leadership Springfield Academy program for any legitimate or lawful purpose. I am aware that participation in the Leadership Springfield Academy program will involve travel to and from various locations in the Springfield metropolitan area.

PARENT/GUARDIAN SIGNATURE _____

PRINTED NAME: _____

DATE _____

Emergency Contact Information:

Name: _____

Address: _____

Phone Number (Cell): _____

Phone Number (Work): _____

We recommend this form be signed and ready to upload when filling out the online application, but you can also send a signed copy of this signature page to info@leadershipspringfield.org, or mail to Leadership Springfield, Attn: Application Processing, 1711 W. Battlefield Road, Suite A, Springfield, MO 65807.



Recommendation Form

This recommendation form must be completed by a counselor, teacher, or community leader. Comments and questionnaire will be kept confidential. Please return this form directly to Leadership Springfield by April 1, 2019 for the student to be considered.

STUDENT NAME: _____ YOUR NAME: _____

Please indicate the strength of your overall endorsement of the application:

Highly recommend Recommend Recommend with reservations

Please rate the applicant in terms of the following qualities:

	Outstanding	Above Average	Average	Below Average	Poor
Sense of responsibility-follow through					
Leadership ability/potential					
Emotional Maturity					
Interpersonal skills					
Probability of completing the program					
Attendance					
Respectful and positive behavior					

Please answer the following questions and attach your numbered response to this form.

1. What do you consider the applicant's primary strengths to be?
2. In what area(s) do you feel the applicant needs improvement?
3. Why do you feel this applicant is a good candidate for Leadership Academy?

YOUR TITLE: _____ YOUR SIGNATURE: _____

Please send a signed copy of this form and your responses to info@leadershipspringfield.org, or mail to Leadership Springfield, Attn: Application Processing, 1711 W. Battlefield Road, Suite A, Springfield, MO 65807.

