



LEADERSHIP
SPRINGFIELD

The mission of Leadership Springfield is to inspire, develop and connect leaders to serve the Springfield community.

Application

Signature Class 35 & 36

Applications accepted
February 5 - April 16, 2018

Leadership Springfield
202 John Q. Hammons Parkway • Springfield, MO 65806
Phone: 417-862-5567 • Fax: 417-862-1611

Instruction

Thank you for applying to Leadership Springfield. In order for us to process your application, we ask that you complete the application according to the following instructions:

- Complete the questions and add additional pages as necessary. Please label each additional page with the question you are answering.
- Applications must be received by CLOSE OF BUSINESS (5 p.m.) April 16, 2018
- Please note that application must be signed by both the applicant and his/her employer.
- A non-refundable application fee must accompany the application. ***Early bird application fee of \$35 if received by CLOSE OF BUSINESS (5 p.m.) Friday, March 16. After March 16 application fee is \$50.***
- All applicants will be notified of their status after June 1, 2018.

Selection Considerations

Each Leadership Springfield class is carefully selected to achieve balance in terms of professional backgrounds, leadership experience, time in the Springfield community, race, gender identity, and industry. In order to accommodate a greater pool of applicants, we will be continuing with two classes for a second year. Class 35 will meet on Tuesdays, Class 36 will meet on Thursdays. Classes are representative of our community and include participants who represent large and small businesses, the self-employed, non-profits and community volunteers. Applications will be thoroughly reviewed. Therefore, taking the application seriously and providing a strong application is critical.

Additional criteria:

- Participation is open to all individuals who live or work in the Springfield metropolitan area.
- Demonstrated commitment to personal and professional growth.
- Demonstrated commitment and motivation to serve the community by assuming leadership roles in the voluntary and public sectors of our community.
- Demonstrated commitment to improving the community environment to favorably impact the economic development and quality of life in our community.
- Length of time in the community.

Based on the highly competitive nature of the program, applying to Leadership Springfield can be a multi-year process. A limited number of applicants are selected for each class (roughly 32 participants per class). Therefore, if your application is not accepted this program year, we encourage you to re-apply. It is recommended that you update your application each year when you re-apply.

Program Tuition

In addition to time and dedication, Leadership Springfield requires a financial commitment. **Leadership Springfield tuition for Classes 35 & 36 is \$2,100 and is due by July 31, 2018.** In order to keep the cost to a minimum for the participants, the program does obtain sponsorships from the business community for each of the program days, retreats and graduation. Tuition and sponsorships cover all program costs including two retreats, lodging for Fall retreat, facilitator costs, materials, meals and transportation provided during each program day, Leadership Springfield shirts and graduation dinner. If the participant drops from the class before July 31, a refund will be provided less a \$150 administrative fee. There will be no refunds after July 31.

Scholarship Information: A limited number of full and/or partial scholarships are available on an as needed basis and can be requested by submitting a brief description of the scholarship need along with the application. The form to request a scholarship can be found on the last page of the application. Submitting a request for scholarship assistance will not be considered a detriment when choosing participants for each class.

Program Participant Responsibilities

Leadership Springfield provides its participants with the opportunity to engage in an exciting year of personal, professional and community exploration but it does require a time commitment.

The program begins with a two-day retreat in September. Classes meet for all-day “Program Days” one day each month from October through April. A second one-day retreat is also held in May. Class members are allowed to miss a total of 8 hours per year (in case of an unplanned emergency) excluding the retreats which are **mandatory**. A special graduation event concludes the class in June.

Each class is divided into seven groups of four to six people to plan the program days. An additional time commitment is necessary for these groups to meet for planning purposes and these meetings are scheduled by members of each individual group. In addition to program planning, a class project or other extracurricular activities may be required. Participants who are unable to meet the requirements of the program will be dropped.

Following the completion of the program, participants are expected to stay involved in the organization, continually enhance their Leadership experience and help strengthen the program for the future. Part of that continued involvement is a commitment to pay annual alumni dues, currently at \$100, which not only help to cover the costs of alumni programming and activities, but also contribute to the health and growth of Leadership Springfield.

Time Commitment

Participation in Leadership Springfield programs requires a major time commitment. Participants are expected to attend ALL sessions. Emergency absences are not permitted for the retreats. Your application will be considered for both Class 35 and Class 36, with the dates listed below:

Class 35

Launch Retreat	September 12-13, 2018
Springfield, Our Community	October 9, 2018
Criminal Justice and Public Safety	November 6, 2018
Civic Awareness	December 11, 2018
Communications & Technology	January 8, 2019
Education & Life Long Learning	February 12, 2019
Health & Medical Services	March 5, 2019
Arts & Quality of Life	April 9, 2019
Impact Retreat	May 7, 2019
Graduation	June 11, 2019

Class 36

Launch Retreat	September 18-19, 2018
Communications & Technology	October 18, 2018
Education & Life Long Learning	November 15, 2018
Health & Medical Services	December 20, 2018
Arts & Quality of Life	January 17, 2019
Springfield, Our Community	February 21, 2019
Criminal Justice and Public Safety	March 21, 2019
Civic Awareness	April 18, 2019
Impact Retreat	May 16, 2019
Graduation	June 11, 2019

Hours for each program day are approximately from 7:30 a.m. to 4:30 p.m. Unless otherwise indicated, your application will be considered for both Class 35 and Class 36. However, if there is a day listed that you CANNOT participate due to an existing conflict, please specify the class you **CAN** be a part of here: Class 35 Class36

Applicant Information

Name:		Date:
Home Address:		Phone:
Company or Organization:		
Business Address:		Bus. Phone:
Work Email:		Fax #:
Nature of the business/organization:		
Title:		Yrs. In Position:
Years lived/worked in Springfield:		
Have you ever applied to Leadership Springfield before? If yes, when?	Yes/No	When?
Are you planning to be a long term resident of the Springfield area?		Yes/No

Employer Classification:

- | | | |
|--|---|---|
| <input type="checkbox"/> Accounting | <input type="checkbox"/> Architecture/Engineering | <input type="checkbox"/> Arts |
| <input type="checkbox"/> City/County/State Government | <input type="checkbox"/> Computer/Technology | <input type="checkbox"/> Construction/Trade |
| <input type="checkbox"/> Education | <input type="checkbox"/> Federal Government | <input type="checkbox"/> Finance/Banking |
| <input type="checkbox"/> Healthcare | <input type="checkbox"/> Insurance | <input type="checkbox"/> Law |
| <input type="checkbox"/> Manufacturing | <input type="checkbox"/> Media/Advertising | <input type="checkbox"/> Non Profit |
| <input type="checkbox"/> Real Estate/Property Management | <input type="checkbox"/> Religious Organization | <input type="checkbox"/> Restaurant/Hospitality |
| <input type="checkbox"/> Retail Sales | <input type="checkbox"/> Transportation | <input type="checkbox"/> Volunteer |
| <input type="checkbox"/> Other: _____ | | |

Job/Profession* Classification (*If different than Employer Classification)

- | | | |
|--|---|---|
| <input type="checkbox"/> Accounting | <input type="checkbox"/> Architecture/Engineering | <input type="checkbox"/> Arts |
| <input type="checkbox"/> City/County/State Government | <input type="checkbox"/> Computer/Technology | <input type="checkbox"/> Construction/Trade |
| <input type="checkbox"/> Education | <input type="checkbox"/> Federal Government | <input type="checkbox"/> Finance/Banking |
| <input type="checkbox"/> Healthcare | <input type="checkbox"/> Insurance | <input type="checkbox"/> Law |
| <input type="checkbox"/> Manufacturing | <input type="checkbox"/> Media/Advertising | <input type="checkbox"/> Non Profit |
| <input type="checkbox"/> Real Estate/Property Management | <input type="checkbox"/> Religious Organization | <input type="checkbox"/> Restaurant/Hospitality |
| <input type="checkbox"/> Retail Sales | <input type="checkbox"/> Transportation | <input type="checkbox"/> Volunteer |
| <input type="checkbox"/> Other: _____ | | |

How did you hear about Leadership Springfield?

- | | |
|--|--|
| <input type="checkbox"/> Friend | <input type="checkbox"/> Colleague |
| <input type="checkbox"/> Chamber newsletter | <input type="checkbox"/> Chamber E-News |
| <input type="checkbox"/> Employer | <input type="checkbox"/> Chamber Website |
| <input type="checkbox"/> Leadership Springfield Alumni | <input type="checkbox"/> Other: _____ |

Optional: We wish to achieve balance and diversity in the class. It would be helpful if you would supply the following information.

Date of Birth	Race	Race	Sex
mm/dd/yy:	1:	2:	M/F/Non-binary:

EDUCATION - Begin with college and include business or trade school(s) and/or other specialized training.

Name & Location of School	From - To	Degree/License	Major/Training
1:	1:	1:	1:
2:	2:	2:	2:
3:	3:	3:	3:
4:	4:	4:	4:

EMPLOYMENT

From - To	Name and Location of Employer	Position
1:	1:	1:
2:	2:	2:
3:	3:	3:
4:	4:	4:

HONORS/AWARDS/ACHIEVEMENTS

Award	Organization Presenting Award	Date
1:	1:	1:
2:	2:	2:
3:	3:	3:
4:	4:	4:
5:	5:	5:

ORGANIZATIONS/ACTIVITIES - Please list membership in community, civic, business, professional, religious and social organizations that have been of significance to you with an emphasis on activities in the last 10 years.

Organization	From - To	Positions Held/Responsibilities
1:	1:	1:
2:	2:	2:
3:	3:	3:
4:	4:	4:
5:	5:	5:
6:	6:	6:

TELL US ABOUT YOURSELF - Please type your responses to the following questions. If you need additional room, please use a separate sheet of paper. You must provide responses to the following questions to be considered for selection. Taking the application seriously and providing a strong application is critical. Each Leadership Springfield class is carefully selected to achieve balance in terms of professional backgrounds, leadership experience, time in the Springfield community, race, gender identity, and industry.

1. Why did you move/stay in the Springfield area?
2. Why did you decide to apply for Leadership Springfield and what do you hope to gain from the program?
3. What leadership skills do you currently have to offer the Springfield community?
4. In what ways do you plan to serve the community in the future?
5. If you are selected for Leadership Springfield, what unique characteristics will you bring to the class?
6. What do you consider your most important leadership accomplishment? Why? What leadership role did you play personally?
7. Please rank the following descriptors 1-4 as they apply to you with 1 being the description that most identifies you.

_____Rational

_____Organized

_____Interpersonal

_____Imaginative

Participant Commitment

By my signature below, I agree that should I be selected to participate in Leadership Springfield, I will attend the retreats, all program days and the graduation. I understand that attendance at both retreats is mandatory, and that if I miss more than eight hours of the program days (due to an unplanned emergency), I will be dropped from the program. No portion of my tuition will be refunded if I am dropped. I also give permission to be photographed/filmed while participating in the activities and allow use of the photographs/videos for Leadership Springfield purposes.

I hereby certify that the information in this application is complete and accurate to the best of my knowledge. I hereby give Leadership Springfield permission to share information in this application with the Selection Committee.

SIGNATURE _____ DATE _____

Electronic signature not accepted on commitment page. We must have the original signature of both applicant and employer. A scanned copy may be emailed to jfields@springfieldchamber.com, faxed to (417)-862-1611 or mailed to Leadership Springfield, ATTN: Jamie Fields PO Box 1687, Springfield, MO, 65801.

Employer Commitment

We wish to submit the candidate listed above for participation in the Leadership Springfield program. Enclosed please find the non-refundable application fee of \$35 (Early bird price before March 15) or \$50 (applications submitted after March 15) required to accompany this application. If our candidate is selected to participate, we agree to pay the \$2,100 tuition fee by July 31, 2018. It is also our understanding that, if accepted, our candidate will be in attendance at both fall and spring retreats which are mandatory, and that if they miss more than eight hours of the program days (due to an unplanned emergency), they will be dropped from Leadership Springfield. No portion of their tuition will be refunded if they are dropped from the program.

Company or
Organization _____

Address _____

Signature _____

Name (please print) _____

Position/Title _____

Submit Application

Please submit the completed application & application fee between February 5- April 14, 2018.

Please Mail Application to:

Leadership Springfield
Attn: Jamie Fields
PO Box 1687
Springfield, MO 65801

Please Deliver Application to:

Jamie Fields
Springfield Area Chamber of Commerce
202 John Q. Hammons Parkway
Springfield, MO 65806

You may also fax your application to Jamie Fields, Leadership Springfield (417) 862-1611 or email it to jfields@springfieldchamber.com, with the exception of the original signature page which should be mailed to the address above.

Scholarship Request

Leadership Springfield has a limited number of partial and full scholarships available. If you would like to request a scholarship, please complete the information below. Scholarship requests will not be shared with the selection committee. Scholarships will be awarded based on need demonstrated, and will be awarded after the class is selected.

Scholarship Amount Requested

Full (100%)

Half (50%)

Other (Specify Amount: _____)

Please provide a statement of your scholarship need and how a scholarship award would impact your ability to participate in Leadership Springfield.